

TOUR HOURS & PROCEDURES

THE WAUKESHA COUNTY MATERIALS RECYCLING FACILITY (MRF) 220 SOUTH PRAIRIE AVENUE WAUKESHA, WI 53186

To schedule a tour or use of the education room call the Waukesha County Recycling and Solid Waste Office, 896-8300.

DAYS & TIMES: Call for an appointment.

PARKING: Parking is available in front of the building or on the street.

PROCEDURES:

- 1) Group size will be limited to 10-15 people and school groups of Grade 7 and older. School children must have sufficient supervision. (Younger students may visit the education room and view processing from windows overlooking storage area and paper line. Group activities, an interactive display, and a video are available.)
- 2) **Releases** must be signed by all attending the tour upon arrival. A copy of the release will be mailed to teachers for parents/guardians signatures in advance; then brought to the MRF on day of tour.
- 3) Tour groups and leaders should report to the office reception area where they will sign in and receive protective equipment (hard hat and safety glasses). Adults must sign in before the tour.
- 4) **Tours are restricted to designated areas only - inside yellow lines.** It is important that groups **stay close to the guide**, for safety and for better communication.
- 5) It is recommended that you wear **shoes with thick soles**, no sandals or open toe shoes.
- 6) No food or drink allowed on tours or in the education room.

REMEMBER: MACHINERY ALWAYS HAS THE RIGHT-OF-WAY! BE ALERT FOR A LOUD BEEP INDICATING A FRONT END LOADER OR TRUCK IS BACKING UP!

Materials Recycling Facility Tour Guide Information